

SUMMONS

Meeting: Council

Place: County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Tuesday 26 November 2019

Time: 10.30 am

Councillors are reminded to sign the attendance book before entering the Council Chamber

Please direct any enquiries on this Agenda to Kieran Elliott, of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

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Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

PART I

Items to be considered while the meeting is open to the public

1 **Apologies**

To receive any apologies for the meeting.

2 **Minutes of Previous Meeting** (*Pages 7 - 42*)

To approve as a correct record and sign the minutes of the last meeting of Council held on 9 July 2019.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Announcements by the Chairman**

5 **Petitions**

5a) **Petitions Received**

No petitions have been received for presentation at this meeting.

5b) **Petitions Update** (*Pages 43 - 46*)

A report is attached on petitions received since the last meeting of council.

6 **Public Participation** (*Pages 47 - 48*)

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named above for any further clarification.

Questions

To receive any questions from members of the public received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named above no later than 5pm on Tuesday 19 November 2019 in order to be guaranteed of a written response, and no later than 5pm on Thursday 21 November 2019 in order to receive a verbal response. Please contact the officer named on the first page of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

BUDGET ITEMS

- 7 **Council Tax Reduction Scheme Review** *(Pages 49 - 80)*
A report from the Executive Director.
- 8 **Treasury Management Strategy** *(Pages 81 - 100)*
A report from the Executive Director.
- 9 **Wiltshire Council Carbon Reduction- Corporate Property Energy Efficiency and Generation Programme Phase 1** *(Pages 101 - 118)*
A report from the Executive Director.
- 10 **Housing Revenue Account Business Plan and Council House Build Programme** *(Pages 119 - 124)*
A report from the Executive Director.
- 11 **Melksham Community Campus and Melksham House Construction Projects and Development Opportunities** *(Pages 125 - 138)*
A report from the Executive Director.
- 12 **The Maltings** *(Pages 139 - 148)*
A report from the Executive Director.

POLICY FRAMEWORK

- 13 **Homelessness Strategy** *(Pages 149 - 250)*
A report from the Executive Director.
- 14 **Household Waste Management Strategy** *(Pages 251 - 316)*
A report from the Executive Director.
- 15 **Wiltshire Council Equality and Inclusion Annual Report 2019 and Objectives 2019-2022** *(Pages 317 - 354)*
A report from the Executive Director.
- 16 **Statement of Licensing Policy** *(Pages 355 - 408)*
A report from the Executive Director.
- 17 **Wiltshire Air Quality Strategy** *(Pages 409 - 430)*
A report from the Executive Director.

ITEMS FOR COUNCIL

- 18 **Update on Wiltshire Council's Response to a Climate Emergency** (*Pages 431 - 438*)

A report from the Executive Director.

- 19 **Proposed Changes to the Constitution**

- 19a) **Protocol 4 of the Constitution: Planning Code of Good Practice** (*Pages 439 - 500*)

A report from the Monitoring Officer.

- 19b) **Part 4A of the Constitution: Petitions Scheme** (*Pages 501 - 528*)

A report from the Monitoring Officer

- 20 **Polling District and Polling Place Review** (*Pages 529 - 596*)

A report from the Executive Director.

ANNUAL REPORTS

- 21 **Corporate Parenting Panel Annual Report** (*Pages 597 - 636*)

Annual Report from the Corporate Parenting Panel.

COUNCILLOR'S MOTIONS

- 22 **Notices of Motion**

To consider the following notices of motions:

- 22a) **Notice of Motion - Trophy Hunting** (*Pages 637 - 638*)

To consider a notice of motion from Cllr Fred Westmoreland and Cllr Jacqui Lay.

- 22b) **Notice of Motion - Business Plan** (*Pages 639 - 640*)

A notice of motion from Cllr Ian Thorn and Cllr Brian Mathew is attached.

OTHER ITEMS OF BUSINESS

- 23 **Announcements from Cabinet and Committees**

a) The Leader, Cabinet members and Chairmen of Committees will be invited to make any important announcements.

b) Councillors will be given the opportunity to raise questions to the Chairmen of Committees on the minutes of their meetings, available [here](#), or to the Dorset and Wiltshire Fire Authority on the minutes of their meetings available [here](#).

c) Councillors will be given an opportunity to raise general issues relating to Area Boards but not specific local issues.

24 **Appointments to the Local Pension Board** (Pages 641 - 644)

A report from the Director of Finance and Procurement.

25 **Appointment of Chairmen, Vice- Chairman and Membership of Committees** (Pages 645 - 648)

26 **Councillors' Questions** (Pages 649 - 678)

Councillors were required to give notice of any such question in writing to the officer names on the first page of this agenda **no later than 5pm** nine clear working days before the meeting – **Tuesday 12 November** in order to be guaranteed a written response.

Any question received after 5pm on 12 November 2019 and no later than 5pm four clear working days before the meeting, **Tuesday 19 November 2019**, may only receive a verbal response at the meeting. Any questions received after this date will be received at the next meeting.

Questions may be asked without notice if the Chairman determines the matter is urgent.

Details of any questions received will be circulated to Councillors prior to the meeting and made available at the meeting and on the Council's website.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

Dr Carlton Brand

Terence Herbert

Alistair Cunningham OBE

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